

**April 25, 2023**

**I-195 Redevelopment District**

**ADDENDUM NO. 001  
Questions & Answers**

**Human Resource Consulting Services**

The I-195 Redevelopment District (“District”) is seeking proposals (“Proposals”) from qualified and experienced human resource consultants (“Consultant(s)”) to assist in the planning and organizing of the District’s human resource functions and operations on an on-call basis.

**Question 1:** My question is do I need to complete the ISBE if I am the only one applying for the contract and have not identified any MBE/WBE subcontractors?

**Answer 1:** All respondents should complete the MBE, WBE, and/or Disability Enterprise Participation Plan form.

**Question 2:** Is this contract up to three years like the last one and reviewed annually?

**Answer 2:** The contract term is anticipated to be up to three (3) years.

**Question 3:** Of the scope of work presented in the RFP, how much do you anticipate being virtual? If some of the work will be completed onsite, are you open to us including travel expenses in our fee proposal?

**Answer 3:** It is anticipated that the majority of the work can be completed remotely; travel expenses can be included in the fee proposal.

**\*\*\*End of Addendum \*\*\***