

**I-195 Redevelopment District
Request for Proposals
for
Audit Services**

Deadline for Submissions: Friday, May 13, 2022 by 3:00 PM.

The I-195 Redevelopment District (“District”) is requesting proposals (“Proposal”) from firms qualified to provide audit services.

Note: Prior year audited financials for the District can be found at: www.195district.com/documents. The financial statements include management’s discussion and analysis, and a summary of significant accounting policies. The District’s accounting and financial reporting are supported by a third-party accounting firm, Feeney Pinkerton, LLC. For more information regarding the District, please visit www.195district.com.

About the I-195 Redevelopment District

The District and its governing Commission were created in late 2011 to serve as the responsible authority for the sale, marketing, and oversight of land made available in downtown Providence as a result of the relocation of Interstate 195. The I-195 Redevelopment Act of 2011 designates the District parcels for “commercial, institutional and residential development and beneficial reuse, including without limitation to support or encourage workforce development, education and training, and the growth of ‘knowledge-based’ jobs and industries such as research and development, life sciences, media technologies, entrepreneurship and business management, design, hospitality, software design and application, and a variety of other uses consistent with a ‘knowledge-based economy’.”

The District is led by an Executive Director and a Board of Directors that includes seven individuals nominated by the Governor and approved by the Rhode Island Senate. The District is comprised of individual parcels, the majority of which is developable land with approximately seven acres, designated as park land.

For more information on the District, please visit www.195district.com.

District’s Intent

Comply with State and Federal regulations with respect to audited financial statements.

Project Overview

The audit shall be completed, and final audit reports (inclusive of all audit communications) related to the financial statements shall be delivered to the District the Director of Administration, the State Controller and the Auditor General on or before September 30th of each year for the District, as required by R.I. Gen. Laws § 35-6-37. There will be no consideration for extension to receive the audited financial statements. As noted above, prior year audited financials can be found at: www.195district.com/documents.

Audit Scope

1. Audit the separate financial statements and supplementary schedules of the District for the

years ended June 30, 2022, 2023, 2024, 2025 and 2026.

Basic financial statements to be audited include:

- Statement of Net Position
- Statement of Changes in Net Position
- Statement of Cash Flows

2. Required supplementary information (RSI):

- Management's Discussion and Analysis

3. Supplementary information:

- Schedule of Net Position (Attachment B) State required format schedule
- Schedule of Activities (Attachment C) State required format schedule
- Schedule of Long-term Debt (Attachment D) State required format schedule
- Schedule of Changes in Long-Term Debt (Attachment E) State required format schedule

4. Single Audit/Supplementary Schedule of Expenditures of Federal Awards with auditor's opinion thereon (required regardless of whether there are any major programs) – as applicable.

5. A detailed schedule of travel and entertainment expenses shall be included as supplementary information in the financial statements for each entity. All expenditures of \$200 or greater shall be itemized and a total shown for all expenditures less than \$200. Chapter 35-7-14 of the General Laws of the State of Rhode Island requires the District to prepare and maintain documentation for all travel and entertainment in sufficient detail to allow for post audit. Guidance on the preparation of the Schedule of travel and entertainment expenses is included as Appendix 3(A) to the *Guidelines for Audit Procurement and Bid Specifications – Quasi-Public Entities – Audit Specifications*.

6. Major Federal Programs:

The auditors shall audit major programs as required by OMB Circular-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards-Subpart F-Audit Requirements and express an opinion on compliance for each major program.

Major programs shall be determined in accordance with guidance provided in OMB Circular-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards-Subpart F- Audit Requirements.

The District is a component unit for financial reporting purposes, and accordingly, expenditures of federal awards will be combined with all other expenditures of federal awards for the State reporting entity for the purpose of determining the Type "A" program threshold. The following procedures should be followed when the entity is a component unit of the State reporting entity and will be included in the State's Single Audit Report.

Identify Type "A" Programs

Type "A" programs will be determined using the State reporting entity's total expenditures of federal awards. Accordingly, an estimate of total federal awards expended by the State of Rhode Island for the fiscal year will be provided by the Office of the Auditor General to the agency under audit and its auditors.

Risk Assessment

In accordance with criteria outlined in OMB Circular Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards-Subpart F-Audit Requirements, perform a risk assessment of Type "A" programs identified above to determine if they can be considered low-risk. Consider all Type "A" programs not qualifying for a low-risk assessment to be major programs and perform required audit procedures as outlined in OMB Circular.

The auditor should seek approval from the Auditor General's Office before declaring any Type "A" program to be low risk.

No risk assessment shall be performed for programs which are less than the Type "A" dollar threshold unless specifically requested by the Office of the Auditor General.

Qualifications of Auditor

1. The firm selected for the audit shall be a firm of certified public accountants holding a valid practice permit in the State of Rhode Island (issued by the Rhode Island Board of Accountancy).
2. The senior accountant in charge of the fieldwork shall be a certified public accountant.
3. The audit organization and the individuals responsible for planning, directing, conducting substantial portions of the fieldwork, or reporting on government audits shall meet the continuing educational requirements of *Government Auditing Standards* issued by the Comptroller General of the United States.
4. The audit organization shall have an appropriate internal quality control system in place and participate in an external quality control review program as required by *Government Auditing Standards*.
5. The audit organization shall provide a copy of their most recent external quality control review report and also submit the results of any subsequent review performed during the term of the contract to the District (as part of RI Commerce Corporation contracts), the Auditor General and the Department of Administration, State Controller.
6. The audit firm shall have at the time of proposal, and throughout the period of engagement, professional liability insurance coverage of not less than \$1 million.

Audit Contract

1. Audit contracts can cover a maximum period of 5 years- a three (3) year initial contract period with two (2) one-year extensions. Before extending the audit contract beyond the initial three (3) contract period the quasi-public entity shall seek approval from the Department of Administration State Controller and the Auditor General. When an initial contract period has been for a total of five years and the same firm is engaged through a new procurement, the second contract period shall be for no more than 3 years to limit the total continuous engagement period to no more than eight (8)

consecutive years. The engagement of auditors for more than eight consecutive years can be made when deemed necessary and when approved jointly by the Auditor General and Director of Administration.

2. Audit contracts covering more than one year shall specify an audit fee for each year and for each entity. The audit fee for each of the financial statement audits and supplementary schedule of expenditures of federal awards shall be inclusive of all expenses and shall be specified separately.

The contract shall also specify an hourly rate for all audit work and reporting requirements related to major federal programs due to the variable scope of work in applying the risk-based approach outlined in OMB Circular -Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards-Subpart F-Audit Requirements. Once the scope of testing required for major programs is determined, the auditor and agency will negotiate a not-to-exceed fee for the portion of the audit related to major federal programs.

Special Services

All requests for special services which are beyond the scope of the audit will be made in writing and will be invoiced at the hourly rates specified in your bid as follows (add additional categories as required):

Partner/Principal	\$_____
Senior Manager	\$_____
Manager/Supervisor	\$_____
Staff Accountant	\$_____
Administrative	\$_____

Audit Standards

1. The audit must be conducted in accordance with generally accepted auditing standards established by the American Institute of Certified Public Accountants.
2. The audit must be conducted in accordance with the standards for financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States.
3. For the single audit the standards contained in the amended (July 1996) Single Audit Act of 1984 and the provisions of OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards-Subpart F, must also be followed.

Audit Reports

Due Dates for Completion of Audit and Delivery of Reports

1. The audit shall be completed, and final audit reports (inclusive of all audit communications) related to the financial statements must be delivered to the agency, Department of Administration – Office of Accounts and Control, and the Office of the Auditor General on or before **September 30** of each year as required by R.I. Gen. Laws § 35-6-37.

Failure to comply with the statutory submission date may result in termination of a firm’s audit engagement.

Compliance with due dates for submission of the final audit report requires anticipation of and allowance for (1) sufficient review time by the Office of Accounts and Control and the Office of the Auditor General of draft audit reports and other audit communications; and (2) sufficient review time and acceptance by the audit committee, board of directors, or individuals constituting those charged with governance for the entity prior to a presentation and vote of acceptance by the board of directors at a monthly public meeting.

Draft reports shall be provided to the Office of Accounts and Control and the Office of the Auditor General not less than 7 days prior to the required final audit completion and submission date. Draft reports and other communications submitted for review to the Office of Accounts and Control and the Office of the Auditor General shall have undergone review by the firm’s internal quality control review process prior to submission.

Submission of audit reports and communications in electronic form is preferred.

2. The additional audit reports relating to federal awards and required by the federal Single Audit Act and OMB Guidance 2 CFR part 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards - Subpart F – Audit Requirements) (if required) shall be submitted no later than November 30 of each year.
 - a) Draft copies (PDF version) of all audit report(s) and other audit communications shall be submitted to:
 - those charged with governance for the District (Executive Director, Director of Operations, Audit committee (Commission Treasurer and third-party accounting firm), and
 - Office of the Auditor General and the Department of Administration-Office of Accounts and Control.
 - b) Final Audit Report(s) (Hard copy and PDF version) (inclusive of all audit communications) related to the financial statements and one unbound copy must be delivered to the District. The District shall transmit one copy of each audit report (inclusive of all audit communications) to the State Controller for incorporation in the state’s annual financial report, one copy to the Director of Administration and two copies to the Auditor General. Electronic submission of the reports is encouraged.

Reports to be submitted for each entity include:

1. Reports on:
 - a) basic financial statements, (as specified in the Audit Scope section) based on an audit performed in accordance with generally accepted auditing standards and *Government Auditing Standards*.
 - b) supplementary financial statements, schedules and information (including the State required format supplementary schedules to be submitted to the Office of Accounts and Control for component units and the schedule of travel and entertainment expenses).
 - c) internal control over financial reporting and on compliance based on an audit of financial statements performed in accordance with *Government Auditing Standards*.
2. Reports and summaries related to federal financial assistance (as appropriate in the circumstances) as required by OMB Circular - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards - Subpart F – Audit Requirements.

Note: Auditors should not prepare the Data Collection Form referenced in OMB “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards” (2 C.F.R. §200). This form will be prepared by the Office of the Auditor General for the State reporting entity.

Other Reports

Listing of Revenue Bonds and Notes based on agreed upon procedures.

Management Letter

1. A management letter shall be submitted upon completion of the audit to the Executive Director, Director of Operations, Audit committee (Commission Treasurer and third-party accounting firm), with copies to the Director of Administration- Office of Accounts and Control and the Office of the Auditor General.
2. The management letter should include comments, and/or recommendations beyond those included in the reports described above, on such matters as:
 - a. policies, procedures and practices employed by the agency.
 - b. immaterial weaknesses in the internal controls that are not "significant deficiencies."
 - c. use of resources to provide a governmental service in a reasonable, judicious, economical, and efficient manner.
 - d. compliance with state laws pertaining to the agency and with rules and regulations established by the agency.

Coordination between the Auditor of the Agency and the Office of the Auditor General and Department of Administration-Office of Accounts and Control

The private auditor selected for the agency audit shall cooperate with the Auditor General, as Group Auditor, in their coordination of the Single Audit of the State. This will include communications between the Auditor General and the private auditor regarding the determination of major federal financial assistance programs using the risk-based approach prescribed by OMB Circular Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards-Subpart F- Audit Requirements.

Specific inquiries and procedures to assure such coordination include:

- a. A written representation that the private auditor of a component unit is aware that the financial statements they are to audit will be incorporated in the financial statements of the state as the reporting entity and that their report thereon will be relied upon and referred to by the Auditor General as well as any other reports required by *Government Auditing Standards* or the Single Audit Act and OMB Circular Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards-Subpart F.
- b. Prompt notification to the Auditor General and the Director of Administration by the private auditor if they become aware of fraud, abuse, or illegal acts or indications of such acts affecting the agency.
- c. Prompt notification to the Auditor General and the Director of Administration by the private auditor if they encounter any significant accounting and/or auditing problems, or any situations that would delay completion of the audit.
- d. Audit workpapers of the private auditors shall be made available upon request of the Director of Administration and/or the Auditor General for their review, at the completion of the agency audit.
- e. A written representation that the private auditor is independent under the requirements of the American Institute of Certified Public Accountants including those in the AICPA Code of Professional Conduct and *Government Auditing Standards*.
- f. A written representation that the private auditor of a component unit meets the continuing educational requirements of *Government Auditing Standards*.
- g. A written representation that the private auditor has an appropriate internal quality control system in place and has participated in an external quality control review program as required by *Government Auditing Standards*. They will provide the Office of the Auditor General, as the group auditor, with a copy of his most recent external quality control review report.
- h. A written representation that the private auditor will perform the audits in accordance with generally accepted accounting standards promulgated by the American Institute of Certified Public Accountants and the standards applicable to financial audits contained in *Government Auditing*

Standards issued by the Comptroller General of the United States. In addition, the financial statements must conform to generally accepted accounting principles for state and local government units.

- i. Attendance of the Auditor General at entrance, exit and other conferences between the private auditor and the agency.
- j. Submission of ALL "draft" copies of the audit report(s) and management letter before the exit conference but not less than 7 days prior to the required final audit completion and submission date. Draft reports and other communications submitted for review to the Office of Accounts and Control and the Office of the Auditor General shall have undergone review by the firm's internal quality control review process prior to submission.
- k. Certify that in accordance with Chapter 27 of Title 17 of the Rhode Island General Laws, audit firm has filed, or will file upon execution of this contract if required, an affidavit with the State Board of Elections concerning reportable political contributions.
- l. Certify that no Rhode Island "Major State decision-maker", or spouse or dependent child of such person as defined in R.I. Gen. Laws § 22-10-2 holds either a ten percent or greater equity interest or a five thousand dollar or greater cash interest in the business.

Proposal Requirements

Proposals should include the following:

Firm's technical qualifications:

- a. Experience with governmental audit engagements and entities similar to the entity,
- b. Firm organization and leadership team and professional staff resources,
- c. Engagement staff qualifications and experience, including identifying the point of contact for District staff,
- d. Understanding of work to be performed, including planned audit procedures, process to gain an understanding of internal control sufficient to plan the audit, estimated hours and other pertinent information,
- e. Understanding regarding data to be provided and completed by entity that is needed for the audit,
- f. Project management approach and procedures the proposing firm will employ to ensure compliance with final audit completion delivery dates,
- g. Identification of any sub-contractors, co-proposers, or other entity that will be used to provide the professional services sought by the request for proposal,

- h. Three (3) audit client references that may be contacted regarding professional services provided previously,
- i. Proof of professional liability insurance coverage in effect in an amount not less than \$1 million,
- j. A listing or description of other professional services provided by the proposer to the State of Rhode Island (primary government) or any other component unit.

Fee Proposal:

- a. Hourly fee expectation by position (as described in Audit Contract section above),
- b. Fee audit for each year (as described in Audit Contract section above),
- c. Rates for additional services offered by the firm.

Administrative Proposal Elements:

- Acknowledgement of the Conflict of Interest Affidavit requirements.
- Certification that a Certificate of Good Standing from the Rhode Island Division of Taxation will be delivered to the District upon award.
- A listing of all current and on-going contracts which may be of conflict of interest.
- A disclosure of all outstanding financial obligations with the State of Rhode Island.
- Completion of the MBE/WBE/DisBE participation plan form attached as part of Appendix A.
- The District will not provide any reimbursement for any cost associated with the development or presentation of a proposal.

Timeline

May 4, 2022 at 4:30PM	Submission of Written Questions
May 6, 2022	Questions and Answers to be Posted
May 13, 2022 at 3:00PM	Proposals Due
May 2022	Proposer Interviews and Selection

Evaluation Criteria

	Points
OVERALL EXPERIENCE & QUALIFICATIONS OF PERSONNEL Overall qualifications and experience of the firm and the specific engagement personnel to be assigned focusing on experiences with governmental entities and the specific line of business or services provided by the entity to be audited.	40
DEMONSTRATED RESULTS/AUDIT APPROACH & STRATEGY Overall audit approach and audit strategy described/outlined in the proposal and firm capacity to perform the engagement within the specified timeframe (prior experience of the firm in meeting timelines should be factored in here)	30
BUDGET APPROACH/COST EFFECTIVENESS * Effective and efficient delivery of quality services is demonstrated in relation to the budget allocation. The allocation is reasonable and appropriate.	30
TOTAL	100
MBE/WBE/DisBE Participation (additional potential points)	6 pts

* Evaluation technique – audit fees

Audit fee score = (lowest bid/bid for firm being evaluated) X 30 points

Example: Assuming 3 bids received were: (firm A) - \$40,000, (firm B) - \$46,000, (firm C) - \$50,000 Firm A (the lowest bidder) awarded 30 points $\$40,000/\$40,000 \times 30$ points = 30

Firm B awarded 26 points $\$40,000/\$46,000 \times 30$ points = 26 Firm

C awarded 24 points $\$40,000/\$50,000 \times 30$ points = 24

The District reserves the right in its discretion to limit the number of firms to be interviewed to those firms having the highest scores based on their submissions.

ISBE Participation

The Rhode Island Department of Administration has defined an ISBE as a small business enterprise that is owned by one or more individuals who are women or minorities as defined by R.I. Gen. Laws § 34-17.1-3 that is owned or controlled by one or more individuals with disabilities as defined by R.I. Gen. Laws § 37-2.2.-2. To be recognized, the business must be certified as either:

1. A minority business enterprise by the Office of Diversity, Equity, and Opportunity, a division in the Department of Administration (“ODEO”);
2. A women business enterprise by ODEO; or
3. A Disability Business Enterprise by the Governor’s Commission on Disabilities.

The District supports the fullest possible participation of ISBEs in the procurement of services. Proposers may receive up to six additional points for ISBE participation. Calculation of these points will be based on the methodology currently used by ODEO.

Logistics

Responses to this RFP are due by Friday May 13, 2022 by 3:00pm. One (1) electronic (PDF) version and five (5) printed copies of the complete proposal must be mailed or hand-delivered in a sealed envelope marked:

I-195 Redevelopment District
Attn: Audit Services RFP
315 Iron Horse Way, Suite 101
Providence, RI 02908

Notifications

- In accordance with R.I. Gen. Laws § 28-5.1-1(a), equal opportunity and affirmative action toward its achievement is the policy of all units of Rhode Island State government, including all public and quasi-public agencies, commissions, boards and authorities, and in the classified, unclassified, and non-classified services of State employment. This policy applies to all areas where the State dollar is spent, in employment, public services, grants and financial assistance, and in State licensing and regulation. For further information, contact the Rhode Island Equal Opportunity Office at (401) 222-3090.
- In accordance with R.I. Gen. Laws § 7-1.2-1401(a), no foreign corporation, a corporation without a Rhode Island business address, shall have the right to transact business in the State until it shall have procured a Certificate of Authority to do so from the Rhode Island Secretary of State (401-222-3040). This is a requirement only of the successful Proposer

Note: Late responses will not be accepted, and responses received via electronic submission only will be disqualified.

Questions, interpretations, or clarifications concerning this RFP should be directed by e-mail to Amber Ilcisko at: ailcisko@195district.com no later than 4:30pm on Wednesday, May 4, 2022. **No phone calls will be accepted.** Responses to questions, interpretations, or clarifications concerning this RFP will be posted online via addendum at www.195district.com and www.ridop.ri.gov by Friday, May 6, 2022 to ensure equal awareness of important facts and details.

The District reserves the right to reject any or all proposals for not complying with the terms of this Request for Proposals. In addition, the Commission reserves the right to modify the scope of services if in the best interest of the District. The District also reserves the right to negotiate with the successful Proposer in the event that the lowest responsive and responsible proposal price exceeds available funds. Any proposal may be withdrawn prior to the above scheduled time for the opening of proposals or authorized postponement thereof. Any proposals received after the time and date specified shall not be considered. No Proposer may withdraw a proposal within sixty (60) days after the actual date of the opening thereof.

The District reserves the right to terminate this solicitation prior to entering into any agreement with any qualified Proposer pursuant to this Request for Proposals, and by responding hereto, no proposers are vested with any rights in any way whatsoever

APPENDIX A

PROPOSER ISBE RESPONSIBILITIES AND MBE, WBE, AND/OR DISABILITY BUSINESS ENTERPRISE PARTICIPATION FORM

A. Proposer's ISBE Responsibilities (from 150-RICR-90-10-1.7. E)

1. Proposal of ISBE Participation Rate. Unless otherwise indicated in the RFP, a Proposer must submit its proposed ISBE Participation Rate in a sealed envelope or via sealed electronic submission at the time it submits its proposed total contract price. The Proposer shall be responsible for completing and submitting all standard forms adopted pursuant to 105-RICR-90-10-1.9 and submitting all substantiating documentation as reasonably requested by either the Using Agency's MBE/WBE Coordinator, Division, ODEO, or Governor's Commission on Disabilities including but not limited to the names and contact information of all proposed subcontractors and the dollar amounts that correspond with each proposed subcontract.
2. Failure to Submit ISBE Participation Rate. Any Proposer that fails to submit a proposed ISBE Participation Rate or any requested substantiating documentation in a timely manner shall receive zero (0) ISBE participation points.
3. Execution of Proposed ISBE Participation Rate. Proposers shall be evaluated and scored based on the amounts and rates submitted in their proposals. If awarded the contract, Proposers shall be required to achieve their proposed ISBE Participation Rates. During the life of the contract, the Proposer shall be responsible for submitting all substantiating documentation as reasonably requested by the Using Agency's MBE/WBE Coordinator, Division, ODEO, or Governor's Commission on Disabilities including but not limited to copies of purchase orders, subcontracts, and cancelled checks.
4. Change Orders. If during the life of the contract, a change order is issued by the Division, the Proposer shall notify the ODEO of the change as soon as reasonably possible. Proposers are required to achieve their proposed ISBE Participation Rates on any change order amounts.
5. Notice of Change to Proposed ISBE Participation Rate. If during the life of the contract, the Proposer becomes aware that it will be unable to achieve its proposed ISBE Participation Rate, it must notify the Division and ODEO as soon as reasonably possible. The Division, in consultation with ODEO and Governor's Commission on Disabilities, and the Proposer may agree to a modified ISBE Participation Rate provided that the change in circumstances was beyond the control of the Proposer or the direct result of an unanticipated reduction in the overall total project cost.

B. MBE, WBE, AND/OR Disability Business Enterprise Participation Plan Form:

Attached is the MBE, WBE, and/or Disability Business Enterprise Participation Plan form. Bidders are required to complete, sign and submit with their overall proposal in a sealed envelope. Please complete separate forms for each MBE, WBE and/or Disability Business Enterprise subcontractor/supplier to be utilized on the solicitation.

MBE, WBE, and/or DISABILITY BUSINESS ENTERPRISE PARTICIPATION PLAN

Bidder's Name:

Bidder's Address:

Point of Contact:

Telephone:

Email:

Solicitation No.:

Project Name:

This form is intended to capture commitments between the prime contractor/vendor and MBE/WBE and/or Disability Business Enterprise subcontractors and suppliers, including a description of the work to be performed and the percentage of the work as submitted to the prime contractor/vendor. Please note that all MBE/WBE subcontractors/suppliers must be certified by the Office of Diversity, Equity and Opportunity MBE Compliance Office and all Disability Business Enterprises must be certified by the Governor's Commission on Disabilities at time of bid, and that MBE/WBE and Disability Business Enterprise subcontractors must self-perform 100% of the work or subcontract to another RI certified MBE in order to receive participation credit. Vendors may count 60% of expenditures for materials and supplies obtained from an MBE certified as a regular dealer/supplier, and 100% of such expenditures obtained from an MBE certified as a manufacturer. This form must be completed in its entirety and submitted at time of bid. **Please complete separate forms for each MBE/WBE or Disability Business Enterprise subcontractor/supplier to be utilized on the solicitation.**

Name of Subcontractor/Supplier:				
Type of RI Certification:		<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Disability Business Enterprise		
Address:				
Point of Contact:				
Telephone:				
Email:				
Detailed Description of Work to Be Performed by Subcontractor or Materials to be Supplied by Supplier:				
Total Contract Value (\$):		Subcontract Value (\$):		ISBE Participation Rate (%):
Anticipated Date of Performance:				

I certify under penalty of perjury that the forgoing statements are true and correct.

Prime Contractor/Vendor Signature		Title	Date
Subcontractor/Supplier Signature		Title	Date