

Design Review Process

- **Review occurs over 3 public meetings**
- **Concept Plan Review Meeting #1**
 - Plans posted 1 week in advance of public meeting on the District website; designated design representatives from abutting neighborhood organizations notified
 - Utile reviews plans with Design Review Panel and issues memo outlining feedback; memo posted to 195 District website prior to meeting
 - At Commission meeting:
 - Architect/developer present concept plan
 - Utile presents feedback from Design Review Panel
 - Neighborhood design representatives provide their feedback or submit in writing
 - General public comment; written public comment accepted within 1 week following meeting and posted 8 days following meeting
- **Concept Plan Review Meeting #2**
 - Developer memo responding to feedback and outlining any changes to concept plan posted prior to meeting
 - Utile memo with recommendation regarding approval and any requested waivers posted prior to meeting
 - At Commission meeting:
 - Utile presents recommendation
 - Commission vote
- **Final Plan Review Meeting**
 - Plans posted 1 week in advance of public meeting; designated design representatives notified
 - Utile memo with recommendation regarding approval and any requested waivers posted prior to meeting
 - At Commission meeting:
 - Architect/developer present final plan
 - Utile presents recommendation
 - Neighborhood design representatives provide their feedback or submit in writing
 - General public comment; written public comment must be received 1 day prior to meeting and posted day of meeting
 - Commission vote